



South Coast Regional Early Learning Hub

Working together in our communities on the South Coast
so families can be healthy and strong, and children can enter kindergarten ready to succeed.

Steering Committee Agenda

Tuesday, January 31st, 2019 ~ 1:00pm – 3:00pm

Location: Chetco Public Library 405 Alder St, Brookings, OR 97415

Remote access - Join online: <https://zoom.us/j/175566684>

Telephone: 1 408 638 0968

Meeting ID: 175 566 684

1. Early learning system is aligned, coordinated and family centered
2. Children are supported to enter kindergarten ready to succeed
3. Families are healthy, stable and attached

Topic	Time	Responsibility	Action Requested
1. Board meeting called to order 1.1 Welcome and introductions – who do you represent? 1.2 Establish Quorum 1.3 Additions to the Agenda	1:00pm	Susan Fischer Nanette Hagen	Information
2. Consent Agenda 2.1 Steering Committee Minutes December 4th, 2018	1:05pm	Susan Fischer Nanette Hagen	Action
3. Reflecting on the Monitoring Visit 3.1 Initial reflections and what's next	1:10pm	Heather Baumer	Information
4. Data Committee 4.1 Recommendations for Priority Populations	1:25pm	Charlotte Carver	Information
5. Updates from the Early Learning Division 5.1 Infant/Toddler Care (Baby Promise) 5.2 Legislative Update 5.3 COSA (Confederation of Oregon School Administrators) 5.4 Early Learning Council (ELC) Strategic Plan	1:40pm	Taya Noland Heather Baumer Nanette Hagen Heather Baumer	Information
6. Budget 6.1 Budget document format and status	2:05pm	Heather Baumer	Information
7. Reports 7.1 P3 (Prenatal-3rd Grade) Coordination 7.2 ORCCA Board	2:20pm	Addy Pitman Laura Williams	Information
8. Information or Public Comment	2:40pm	Susan Fischer Nanette Hagen	Information
8. Adjourn	3:00pm	Susan Fischer Nanette Hagen	
Next Meeting: Tuesday, March 5th 1pm – 3pm ORCCA building 1855 Thomas Ave, Coos Bay, OR 97420			



South Coast Regional Early Learning Hub

Steering Committee Meeting Minutes January 31st, 2019

Location: Chetco Public Library, Brookings.

1:00PM to 3:00 PM – Zoom remote access available

Steering Committee:

X	Georgia Nowlin	A	Kara Davidson	L	Margie House
A	Susan Fischer-Maki	T	Jeremy Skinner	X	Taya Noland
T	Wendi Baird	X	Nanette Hagen	X	Doreen Wells
X	Laura Williams	A	Bruce Raleigh	A	Kristina Simpson
T	Whitney Warr				

(X) Present (A) Absent (T) Teleconference (L) Leave (C) Communicated, Packet, contact

Staff Present

A	Michael Lehman -ORCCA	A	Carol Douglas-ORCCA	X	Charlotte Carver-SCREL
A	Sara Stephens-ORCCA	X	Heather Baumer-SCREL	C	Corinne Potts-SCREL/HVSC
A	Nicole Heitzman-ORCCA	X	Addy Pitman-SCREL/P3		

(X) Present (A) Absent (T) Teleconference (L) Leave (C) Communicated, Packet

1. Board meeting called to order at 1:08pm by Ms. Hagen

1.1 Welcome and introductions – who do you represent? It is important to be aware of the sectors each of us represent.

1.2 Establish Quorum - not established, some members arriving late.

1.3 Additions to the Agenda- Consent agenda moved to later in the meeting to wait for a quorum.

2. Reflecting on the Monitoring Visit

2.1 Initial reflections and what's next.

Ms. Baumer shared that the Early Learning Division (ELD) will be providing us with more information from the partner surveys. The surveys were sent to a lot of people and included people we know that we want to engage with more. Surveys were also sent to direct service staff, many of whom have limited interaction with the Hub. After we receive more information from the ELD we will work on developing a Quality Improvement Plan.

Discussion ensued:

Mr. Skinner said what was summarized by the ELD in the rubric was similar to what he was expecting. It seemed positive and there has been an improvement this year.

Ms. Wells commented that it wasn't that surprising that a lot of the direct service staff don't understand what the Hub does. She suggested that we ask subrecipients to make sure they are sharing who funded them, for example including our logo on their flyers.

Ms. Noland would like to have some language or materials that is shareable about what the Hub does.

Ms. Baird agreed that we are on track, but there is a need to focus on external communication going forward.

Ms. Baumer shared that we have identified the need for developing an external communication plan, and this will likely be included in our Quality Improvement Plan.

Ms. Wells added that it has been hard to be engaged in the monitoring process over the phone, and that in general we can do more to engage with the people on the phone in all our meetings.

Ms. Baumer agreed.

Ms. Baumer said that some feedback that we gave the ELD is that there is a difference between engagement on the governance council and tokenism. It should not only be about making sure all

sectors/groups are represented, but that it's the right people that are participating in the conversations and not necessarily sitting on the governance council.

Ms. Williams agreed that engagement is a two-way process. We can engage more with the tribes instead of expecting them to attend our meetings.

Activity: Ms. Baumer asked everyone to reflect on these two questions:

What ways are you currently sharing the Hub work and purpose with your organization's management and direct service staff?

What other ways or mechanisms could you implement to share the work we are doing as a Hub?

Quorum now established, 7 members present.

3. Consent Agenda

3.1 Steering Committee Minutes December 4th, 2018

MOTION: Ms. Williams moved to approve the consent agenda contents. Ms. Wells seconded. All in favor. Motion passed.

4. Data Committee

4.1 Recommendations for Priority Populations

Ms. Carver discussed the final Data Committee Recommendations for Priority Populations document that was provided to members. The next steps are up to the Steering Committee on how to use this information.

Discussion Ensued:

Ms. Wells likes how simple this is.

Ms. Williams suggested that we use this on an ongoing basis for decision making.

Ms. Baird agreed. We should do outreach to the tier 1 schools, but not necessarily excluding tier 3 schools.

Mr. Skinner suggested we should share this info with partners as well.

Ms. Baumer suggested that we look at the Early Learning Council strategic plan and map out how the priority populations fit into it.

Ms. Carver added that the Data Committee is now shifting focus to use qualitative and quantitative data for evaluating Hub strategies and investment.

5. Updates from the Early Learning Division

5.1 Infant/Toddler Care (Baby Promise)

Ms. Noland announced that Care Connections was selected by the ELD to receive one of the three Baby Promise Pilot contracts across the State. There will be funds for an Infant toddler specialist, for site improvements, and for slots for 0-3 year olds that qualify for Employment Related Daycare (ERDC) and/or are at living at 200% of the poverty line. The application included 40 slots. More information from the ELD is still needed but are hopeful the contract negotiation process will start soon. This will be a mixed delivery model including most likely partners from various types of care for example: family childcare providers, centers, Early Head Start, and the Relief Nursery. There will be an application process, more information about that process will be provided in the future. This project will be coordinated in partnership with the SCREL Hub and there will be funds for a Baby Promise sub-contract manager position.

Discussion ensued:

Ms. Williams asked what is the timeline?

Ms. Noland replied that they are hoping that the contracts will be in place by April but aren't sure. The goal is to be fully up and running by August. It would be run for about 18 months, and then might roll over with state dollars if those become available. It is exciting, it's going to be a lot of work. We are going to need to be creative to make it all work.

Ms. Hagen commented that we are forging new ground, which is exciting. Hopefully it will be a replicable model.

Ms. Williams asked if there is a workgroup focused on the implementation plan?

Ms. Noland replied that there will be one once we receive more information.

Ms. Baumer added the team will need to include DHS, Care Connections, and the Hub, and that Taya has been keeping the Hub up-to-date on the status as we wait to move forward.

5.2 Legislative Update

Ms. Baumer reflected on the legislative work that is going on right now. If you have relationships with the legislators now would be a good time to reach out to them and advocate for early care and education. Ms. Baumer also mentioned that there are several bills worth watching including a bill that would ban school assessments. (House bill 2318)

Ms. Noland added that there is a 7% cut to higher education in the proposed budget. Early Care and Education programs are usually a CTE program in High Education. Because of this cut, schools are looking at cutting CTE programs that are not profitable. This may impact higher education's ability to provide Early Care and Education programs. If you have influence, advocate for Early Care and Education programs in Higher Ed.

5.3 COSA (Confederation of Oregon School Administrators)

Ms. Hagen shared the annual COSA conference meeting recently happened, but she participated in the workgroup focused on the 180-school day instead. She shared on average a school day in Oregon costs 5 million dollars. If we were to move forward the universal 180 school day plan, that would take about 3/4th of the funding increase proposed by the governor. At the workgroup she advocated for a focus on quality of learning, not just duration of school year. Next Friday is the last meeting, then there will be a final report submitted to the governor.

Ms. Baumer shared that she attended the region wide attendance meeting. All the school districts on the South Coast are participating. Schools are looking at their attendance and data to see why there are challenges in attendance. Their focus is reducing chronic absenteeism. They are working on their messaging on the importance of attendance, and we will bring the message to early learning.

5.4 Early Learning Council (ELC) Strategic Plan

Ms. Baumer reflected on the recently released ELC Strategic plan. The plan was put together by the ELC, who have been convening over the past year with difference groups to inform this plan. Some strategies are very specific, some are broader. We put together a cheat sheet of all the sections that specifically mention Early Learning Hubs. We can share it with the Steering Committee if that is helpful.

Discussion ensued:

Ms. Baird is excited about the social/emotional focus and the alignment with Housing.

Ms. Baumer shared that we have started meeting with ORCCA to align the housing department with early learning, and to encourage them to target families with 0-6 year olds.

Ms. Wells commented that workforce development is a focus, so funding cuts to higher education does not make sense.

Ms. Baumer suggested we should do a work session to review the Strategic Plan: what is already happening, where are the gaps? How do our priority populations fit into the plan?

6. Budget

6.1 Budget document format and status

Ms. Baumer shared the budget document. It has been shared with Mr. Skinner, our treasurer. The highlighted columns are our investment dollars. The EL hub column is Hub Coordination. The next one that is not highlighted includes TFFF dollars. Does this format work?

Everyone agrees the format is helpful.

Discussion ensued:

Ms. Baumer added that investment dollars cannot be carried over. Hub Coordination dollars can be carried over from one contract to another. We still have some carry over dollars from the last contract 2015-2017.

Ms. Hagen asked about the 23,000 that is showing as negative on the State Hub Coordination budget column.

Ms. Baumer will check with the finance department and follow up with the group.

If there is interest from anyone to participate in a budget workgroup, please let Ms. Baumer know. It would be a monthly phone call meeting.

7. Reports

7.1 P3 (Prenatal-3rd Grade) Coordination

Ms. Pitman shared that in December and January she has been meeting with schools and reviewing their results from the Incoming Kindergarten Parent/Caregiver surveys. Many of them are coming up with a plan to share the information with parents.

The P3 committee in Curry County has been meeting monthly and has decided to focus on promoting social and emotional development and family resilience.

The Math Professional Learning Team (PLT) in Port Orford and Bandon is moving forward. This is a cross district and cross sector collaboration including early learning and early elementary staff. They have had one meeting so far.

Ms. Baumer announced that Heather Curtis did resign from the P3 Coordinator position for Coos County and Reedsport. She is at the Relief Nursery now. We have posted the job for the P3 Coordinator; however, we have not received qualified applicants yet.

We have contracted with Kathy Cole, an ECE consultant, to facilitate the Public PreK PLT in Myrtle Point/Powers/Coquille so that work can go on uninterrupted.

7.2 ORCCA Board

Ms. Williams shared that the ORCCA Board really praised the SCREL Hub for the successful monitoring visit.

There was a combined ORCCA Executive Staff and ORCCA Executive Board meeting that happened recently, which was beneficial. ORCCA is currently looking at restructuring staff/departments.

8. Information or Public Comment

Ms. Noland shared that Care Connections has received funding for 2 new Quality Improvement Specialist (QIS). They are hoping to get the jobs posted soon.

9. Adjourn

Ms. Hagen adjourned the meeting at 3:00pm

***Next Meeting: Tuesday, March 5th 1pm – 3pm
ORCCA building 1855 Thomas Ave, Coos Bay, OR 97420***

(Meetings are normally held on the first Tuesday of the month from 1:00 – 3:00pm in Coos Bay at the ORCCA Building or once a quarter in Gold Beach/Brookings TBD.)

Nanette Hagen, Vice Chair

Date Signed

Charlotte Carver, meeting scribe

Date Signed